

Telford & Shropshire Support Fund Grants up to £1000

Guidance notes

The Telford and Shropshire Support Fund has been set up by Community Resource for community and charitable groups and organisations which have been financially affected by post pandemic demand and the cost-of-living crisis putting additional pressure on funding. The Fund is intended to support groups to remain active and viable and we recognise that organisations may currently be struggling to remain viable due to a loss of income, a reduction in statutory and grant funding or unexpected additional costs to maintain operations, and we want to help you meet that gap.

Who is eligible for a Grant?

The purpose of this grant programme is to support small voluntary and community groups, charities and not-for-profit organisations.

The types of group or organisation that Fund can support will:

- be a locally managed group or organisation, based in Shropshire or Telford and Wrekin and active in the local community for not less than 12 months prior to making an application
- be volunteer-led (i.e. with largely volunteer based input).
- be connected with and/or meeting the needs of the local community.
- have a set of rules/governing document that has as a minimum the name, aim/purpose, objects, a
 dissolution clause for the organisation, and a list of Trustees/Committee members/group members
- Have an annual income (in normal circumstances) of £50,000 or less

Groups and organisations must have a bank account in the name of their organisation.

If you are not sure whether you are eligible to apply, please contact us to check before wasting your time completing the application form. Please email carole.moreton@community-resource.org.uk

We will **not** be able to fund the following:

- * Statutory organisations
- * Individuals
- * Private businesses or self-employed individuals
- * Organisations or activities outside Shropshire or Telford and Wrekin

How much can we apply for?

The maximum grant will be £1000.

What can we use the funding to pay for?

Grants can be for core costs/revenue purposes to support the continued operation of the organisation.

What will we ask you?

We will ask you to tell us briefly about your organisation, and what you do and why you are applying for the grant.

Some examples of what can be funded:

- Staff or volunteer costs
- An organisation that has seen a increase in operating costs e.g insurance
- Daily operating costs e.g telephones, printers
- Accountancy/bookkeeping costs
- Staff training costs

When can we apply?

You can submit your application to us at any time. The grant panel will consider applications on a bimonthly basis.

<u>PLEASE NOTE</u>: We may ask you to provide supplementary information support your request. This might be photographs, copies of invoices/bank statements, any other evidence to show that your organisation is suffering financial hardship to support your application and to help our decision-making.

When can we expect a decision about our application?

We understand that this is an anxious time for organisations and we will endeavour to respond as quickly as possible. Once we have decided to make an award the grant money will follow within 10 working days.